

RESOLUTION NO. 007-2014

A RESOLUTION AMENDING CERTAIN SECTIONS OF THE BOARD OF TRUSTEES' PROCEDURES AND RULES OF ORDER OF THE TOWN OF CRESTONE

WHEREAS, the Town of Crestone, Colorado, adopted Ordinance #2001-1 on December 18, 2001, which enacted a *Procedure and Rules of Order Manual* for the Town Board of Trustees; and

WHEREAS, Ordinance #2008-004 (An Ordinance Amending Ordinance #2001-1, Enacting Procedure and Rules of Order Manual for the Town Board of the Town of Crestone) allows the Board of Trustees to approve amendments to said policy by Resolution of the Town Board; and

WHEREAS, Ordinance #2010-009 (An Ordinance Amending Ordinance 2001-1 (An Ordinance Enacting Procedures and Rules of Order Manual for the Town Board of the Town of Crestone)) amended §3.6 Meetings to be Public, "...prohibiting citizens' recording or videotaping meetings"; and

WHEREAS, the Town Administrator has recommended certain amendments to said manual and the Town Board of Trustees approves said recommendations;

NOW THEREFORE, be it resolved by the Board of Trustees of the Town of Crestone that the Personnel Handbook of the Town of Crestone be amended to read as follows:

§3.6 Meetings to be Public

All regular or special meetings of the Board shall be open to the public, and citizens shall have a reasonable opportunity to be heard by these Procedures and Rules of Order. ~~While Town Board of Trustees' meetings are public meetings and will be conducted in accordance with the Colorado open meetings act, the town board will not permit citizens' recording or videotaping of such meetings.~~

§3.10 Agenda – Order of Business

a. Regular meetings of the Board will have an established order of business generally according to the following guidelines:

- 1) Roll call
- 2) Approval of Agenda
- 3) Approval of Minutes of Previous Meeting(s)
- 4) Attorney's Report
- 5) Treasurer's Report
- 6) Presentation of Bills
- 7) Clerk's Report
- 8) ~~Manager's~~ **Administrator's** Report
- 9) **Mayor's Report**
- 10) New Business
- 11) Old Business
- 12) ~~Public Works Report~~

- 13) ~~Code Enforcement Officer Report~~
- 14) Planning Commission Report
- 15) Correspondence
- 16) Citizen's ~~Comment~~s
- 17) Adjourn

§ 5.2 Ordinances

- a. An ordinance is considered the most authoritative form of action the Board can take. An adopted ordinance becomes an established rule or law of the Town and remains in effect until otherwise rescinded or amended by the Board.
- b. Procedure for passage of ordinances shall be as is set forth in the Colorado Revised Statutes.
- c. An ordinance shall be introduced in written printed form and shall carry a title stating the subject of the ordinance.
- d. Ordinances shall be numbered in the order in which they were introduced upon reading.
- e. ~~The Mayor shall vote on ordinances in cases of a tie vote of the members of the Board present and voting.~~ (See Section 2.2.b.)

§ 6.1 "Presiding" Officer shall be changed to "Hearing" Officer throughout the section.

§ 10.2 Suspension of Rules

Any provision of these Procedures and Rules of Order may be temporarily suspended at any meeting of the Board by a **majority** ~~two-thirds~~ vote of the Trustees in office or may be temporarily suspended by general consent if a temporary suspension is presented by the Presiding Officer and if there are no objections from any member of the Board.

§ XI. AMENDMENTS

These Procedures and Rules of Order may be amended by a **majority** ~~two-thirds~~ vote of the Trustees in office. Any proposed amendments shall be submitted in writing.

The "Clerk's Certification" shall be stricken in its entirety.

DONE and SIGNED this 10th day of March, 2014.


Kairina Danforth, Mayor

Attest:


Akia Tanara, Town Clerk